

Date: \_\_\_\_\_

Name: \_\_\_\_\_:

Congratulations! This letter documents your promotion to Ambulance Driver status.

The next ambulance schedule will reflect your new operational status. If you wish to utilize your new status before then, you may do so without restriction.

Please become familiar with Policy Statement 93-10-22-01, *Utilization of Unit 928*, since you now have the additional privilege of driving 928 under certain circumstances.

Enjoy your new role!

Sincerely,

Squad Commander

cc: Training Sergeant  
Assistant Squad Commander  
Department Personnel File  
Squad Personnel File